

July 2026

Dear Parent/Carer

We look forward to welcoming your child into Year 9.

You may already be aware of the 'Pupil Premium' school funding allocation. The list of categories of eligible children extends to the following:

- Those who were adopted from care from England and Wales
- Those who were adopted from care outside of England and Wales.
- Those who ceased to be looked after through a Special Guardianship Order (SGO) from England and Wales.
- Those who ceased to be looked after through a Child Arrangement Order (CAO) - previously known as a Residence Order (RO) from England and Wales.

Schools have been instructed to write to parents to gather this information. Therefore, if your child falls into any of these categories and you wish to self-declare this fact, we will be able to claim a Pupil Premium grant that we can use to support your child's education. If you do self-declare, you must do two things by **Friday 11th September 2025**.

I. Please fill in the Microsoft Form – [Click Here](#)

II. Bring into school the documentation which proves the adoption e.g. the original Adoption (Court) Order so that we can verify it. As this document contains sensitive information about the child's original birth family, it is acceptable for you to bring this evidence into school for me to verify and then for you to take this away.

The following websites go into more detail on Pupil Premium Plus Funding.

[Pupil Premium Plus - the lowdown | Adoption UK Charity](#)

[Pupil premium plus - Kinship](#)

Please note that, if you are affected by the above, there is no legal requirement on you to self-declare.

If you wish to discuss this further, please telephone me on the school number 0191 7317070.

Yours faithfully



Jill Branch
Assistant Headteacher